# ARTS MEETING Renaissance Hotel Denver, Colorado June 27, 2004 (Approved September 10, 2004)

#### CALL TO ORDER -

Meeting called to order at 9:00 AM on Sunday, June 27, 2004, by ARTS Chairman Jim Maczko

#### **ROLL CALL -**

The following organizations have approved support of the ARTS: American Callers Association (ACA), CALLERLAB, CONTRALAB, International Association of Gay Square Dance Clubs (IAGSDC), National Square Dance Campers (NSDC), National Executive Committee (NEC), ROUNDALAB, Single Square Dancers USA (SSDUSA), Universal Round Dance Council (URDC), USA West, and United Square Dancers of America (USDA)

#### **ARTS Officers:**

Jim Maczko - Chairman; Henry Israel - Vice Chairman; Edythe Weber - Treasurer; Jerry Reed - Secretary

Voting Members Representing Governing Board Members:

ACA - Henry Israel

CALLERLAB - Mike Jacobs CONTRALAB - Art Harvey IAGSDC -Scott Philips Doc & Peg Terrill NSDC -John Williford NEC -**ROUNDALAB - Chuck Weiss** SSDUSA -Ron Holland Tim Eum URDC -USA West -Pres & Kay Minnick USDA -Charlie & Kitty Holley

Other visitors and guests were also present

The following items are added to the agenda:

Web Reports

MOTION: Be it resolved that the agenda be accepted as amended). (MSC)

#### OPEN GENERAL ISSUE DISCUSSIONS -

A brief time was provided for informal discussion of items of interest prior to discussions of the formal agenda items.

#### MISCELLANEOUS REPORTS - The following reports were presented:

#### Reports from past meetings -

Copies of the minutes of the following meetings were available

October 2002 (Cocoa Beach, FL)

January 2003 (Washington, DC)

Summer (June) 2003 ARTS Alliance Meeting (Oklahoma City, OK)

Fall (October)2003 ARTS Planning Meeting (Orlando, FL)

Spring (March) 2004 ARTS Meeting (Portland, OR)

#### <u>Finance Report</u> - (Attachment 1)

Current Finance Report was presented by Edythe Weber, Treasurer. As of June 21, 2004 the organization reported a bank balance of \$6,747.87. Additional expenses include \$24.07 for boxes for the surveys; additional income includes \$108.00 for ARTS Shirts. Following presentation of the report the following MOTION was made:

MOTION: Be it resolved that the Financial Report be received subject to audit. (MSC)

#### Confirm Actions by the ARTS Board Since the Last Meeting - (Attachment 2)

This item concerns a discussion and vote to confirm the action taken by the ARTS Governing Board since the March 2004 meeting. Brief discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the actions taken by the ARTS Governing Board since the March 2004 meeting be confirmed. (MSC)

#### Web Site Report -

This item concerns a discussion of the ARTS web site. We have registered the following URL addresses: <a href="www.ARTS-Dance.com">www.ARTS-Dance.com</a>. There is an electronic mailing list through the USDA web site. Also available is a "chat room" at the following: <a href="mailto:ARTS@usda.org">ARTS@usda.org</a>. Members will need to subscribe and can use the "chat room" for exchange of ideas. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the ARTS Governing Board members take advantage of the "Chat Room" at www.ARTS@usda.org for the exchange of ideas. (MSC)

#### SPECIAL PRESENTATIONS -

#### Teaching In Schools -

This item concerns a discussion of teaching square dancing in schools. Possibly through or with the help of the American Alliance for Health, Physical Education, Recreation, and Dance (AAHPERD) or some similar organization. Reportedly a California square dancer (Bonnie Abramson) has encountered the California Association of Health, Physical Education, Recreation and Dance (CAHPERD). Bonnie is a very enthusiastic leader of the youth movement within the California Square Dance Council and is very professional in everything that she does. She is a Certified Meeting Planner within the Hospice field.

Bonnie has made an initial contact with CAHPERD with the intent to obtain a booth at their March 2005 Convention and make a presentation at their convention to promote the benefits of Square Dancing and to expose the education community to the proper methodology for teaching square dancing in the schools. It seems this type of program could be emulated by other dance groups throughout the country and to ultimately be included at the National level through AAHPERD and could be a positive first step toward the development of a relationship with AAHPERD.

Bonnie made a presentation to explain the plans and accomplishments. She provided handouts to provide additional information. Considerable discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that The ARTS provide a Grant of \$1,000 to the California Square Dance Council, Inc. to assist in attending the CAPHERD (California) 2005 convention. (MSC)

#### AAHPERD Information -

This item concerns a discussion of contact and cooperation between CALLERLAB and the American Alliance for Health, Physical Education, Recreation, and Dance (AAHPERD). Calvin Campbell provided a presentation about the interaction between CALLERLAB and the CAPHERD (Colorado). Calvin has provided a workshop with teachers through CAPHERD to introduce square dancing and provide information about how to teach square dancing. This was a pilot program which will be repeated. Part of the plan for this item would be to create a "how to" package to assist others to set up and present this type program. Calvin plans to attend the 2005 AAPHERD national convention as a representative of CALLERLAB to make a presentation on this subject.

#### **OLD BUSINESS** -

#### Other Organizations to Join the ARTS Governing Board: (FYI)

Since the last meeting, the Universal Round Dance Council (URDC) joined the ARTS as a member of the Governing Board. An invitation has also been extended to the Canadian Square and Round Dance Society (CSRDC). Action on this invitation is expected prior to the 2004 Fall ARTS meeting.

#### ARTS Dancer Survey - (FYI)

This item concerns the dancer survey which was done at the 53<sup>rd</sup> NSDC in Denver in June 2004. The survey form was printed by ROUNDALAB and provided to the 53<sup>rd</sup> NSDC to be included in the package given to each attendee. Many attendees did not receive a survey form, however, the forms were available and many more were distributed. There were an estimated 1,500 - 2,000 surveys completed and turned in. The data will be processed and reported. The survey can be modified and provided to other organizations to conduct similar surveys.

#### Articles Of Incorporation - (FYI)

The organization has been incorporated in North Carolina, with Gene & Connie Tripplett as the primary contact. We have received a letter from North Carolina Dept of Revenue that The ARTS has been granted exempt status for North Carolina income tax purposes contingent upon achieving non-profit status with the IRS.

#### IRS 501 (c)(3) Application Documentation -

This item concerns our application to the IRS for 501(c)(3) tax exempt non-profit corporation status. The application for IRS 501(c)(3) status has been submitted listing the original ten organizations (less URDC) as the Governing Board. The IRS has requested additional information. The plan is provide the additional information requested by the IRS. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the application to the IRS for 501(c)(3) tax exempt status not be modified at this time so that the original ten members of the Governing Board only are identified. (MSC)

#### Dues & Donations -

We continue to receive donations from individuals, organizations, and benefit dances. A MOTION was approved at the June 2003 meeting that each organization would be encouraged to make a donation to the ARTS to help fund startup costs. During this meeting the Oklahoma Central District Callers Association donated \$425.00 and the American Callers Association made a donation of \$500.00. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the Central District Callers Association (Oklahoma) be approved as an Associate member. (MSC)

The members of the Governing Board listed below have made a donation:

American Callers Association donated \$500.00 in 2004

CALLERLAB donated \$500.00 in 2003

CONTRALAB donated \$100.00 in 2003

IAGSDC donated \$350.00 in 2004

NEC donated \$1,000.00 in 2004

Single Square Dancers USA donated \$250.00 in 2003.

ROUNDALAB donated \$350.00 in 2004

URDC donated \$350.00 in 2004

USA West donated \$250.00 in 2003

USDA donated \$1,000.00 in 2004

#### Publicity Ad-Hoc Committee - Michael Streby, Chairman; Members Mike Jacobs & Jim Hensley

This Ad-Hoc Committee was established during the June 2003 meeting to review the issue of how the activity is portrayed in the media and the concerns about this issue. During the March 2004 meeting there was agreement to establish a toll free number in the residence of Lyle & Jean Beck. This has not been done. Several options were discussed, including the question of whether a toll free number is needed. Also included was the idea that the number could be established in the residence of Michael Streby. Considerable discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the MOTION approved during the March 2004 ARTS meeting concerning establishing a toll free number be changed to read as follows: "MOTION: Be it resolved that the ARTS establish a toll free phone number at the rate of \$1.00/month and 10cents/minutes; the toll free number is to include "ARTS in the number; when activated the number will be set to ring in a residence to be determined. (MSC)

#### <u>CALLERLAB Demographic Survey Information</u> - (FYI)

CALLERLAB & The CALLERLAB Foundation have developed and mailed a demographic survey to collect information about the current dancer population. The preliminary report of the results of this survey were provided to the ARTS reps at this meeting. The CALLERLAB Board is discussing how the information will be distributed. The primary purpose of the survey was to provide potential sponsors with information about us and to help further the goals of the *Phoenix Plan*. Final distribution of the information from the survey will be made by the CALLERLAB Board/Executive Committee.

#### Information Pamphlet - (FYI)

This item concerns the creation and publication of a document to publicize the ARTS. The document has been approved and printed as a Tri-Fold brochure. CALLERLAB printed 10,000 copies of the brochure and provided them to the  $53^{rd}$  NSDC staff to be included in the package for the attendees. The brochure is intended to provide publicity and information about the ARTS. This is an ARTS document published under the ARTS logo. It includes a list of the ARTS organizations, the Mission Statement, Goals, information about what the ARTS is doing, and other appropriate information, including an ARTS Membership application, concerning the ARTS.

#### PR Seminar at NSDC -

This item consists of a proposal to create and present information to publicize the mission, goals, accomplishments, and organization of the ARTS at the National Square Dance Conventions (NSDC). This information will be presented at future NSDCs. An Ad-Hoc Committee was assigned to accomplish this task with Co-Chairs Jim Hensley and Pat Demerath and members: Tim Crawford and Michael Streby. Presentations are scheduled for the 54<sup>th</sup> NSDC in Portland, OR. Ed Warmoth, education Chairman for the 54<sup>th</sup> NSDC in Portland made a short presentation. Jim Hensley will provide sessions descriptions for the presentations in Portland.

We also plan to participate in the Showcase of Ideas at the 54<sup>th</sup> NSDC in Portland. Patty Wilcox has created display boards which advertise The ARTS. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that Patty Wilcox be reimbursed \$120.00 for expenses related to creation of the ARTS promotion materials. (MSC)

#### USABDA (Poss Ask To Join ARTS)

This item concerns a discussion of the United States Armature Ballroom Dancing Association (USABDA). Barbara Wally, Vice President south Central Region, from Colorado Springs, CO provided a presentation of information about the organization. The USABDA is an IRS 501(c)(3) tax exempt organization which was organized in 1980 with the goal of having ballroom dancing recognized as an Olympic sport. The organization has a membership of approximately 20,000 members more than 80% are social dancers. The organization has indicated an interest in joining The ARTS.

#### Fundraising vs. Corporate Sponsorship vs. Grant Writing -

This item concerns follow-up to the presentation of information on the three facets of fund raising that we as the ARTS should pursue. The goal would be to establish a method of fund raising. Considerable discussion of this item provided many ideas for fund raising.

#### Executive Secretary/Administrative Assistant (FYI)

This item concerns the idea of whether the ARTS should hire an Executive Secretary and/or an Administrative Assistant. This item was discussed briefly at the March 2004 ARTS meeting with agreement that it would be discussed at some later time. No further action needs to be taken at this time.

#### **NEW BUSINESS -**

#### Image Enhancement -

Patrick Demerath provided a presentation of this item. His presentation included information about a plan to enhance the image of the activity. The completed Management by Objective (MBOs) and Power Point Plan to Enhance the Image was provided to the ARTS Reps. The plan is very detailed and provides information about how the various segments of the population may be approached to enhance the image of the activity. There are six steps which may be used to implement the plan. The Power Point presentation of the plan was set up by demographic age groups offering choices for each group - - Baby Boomers, Generation X, Generation Y and Seniors. Each Plan for each age group addressed type of music, clothing, type of products for advertising. Any comments/concerns/questions about the plan should be sent to Patrick. There was agreement that the information presented should be made available and presented at the local level.

#### Lobbyist Plan -

Patrick Demerath provided a presentation of this plan. His presentation included information about the Lobbyist Support Plan which could be implemented to obtain support for the activity at the national level of government. The plan is quite detailed and was provided to all ARTS Reps. Discussion of this item resulted in agreement that Patrick will develop a plan for implementation of the Lobbyist plan to include Contra and Round Dancing to be available at the next meeting of The ARTS.

#### Distribution of Information - (FYI)

This item concerns ways to distribute information about the work The ARTS is doing, the goals, and accomplishments of the ARTS. There was a request that information from ARTS organizations be made in PDF to make it easier to distribute the information within the other organizations. Some organizations do not have the capability to create PDF files, therefore, each organization should ensure the other organizations have their mailing address. All organizations should send their contact mailing address to the ARTS Secretary for distribution to all ARTS Reps. A suggestion was made that all member organizations establish a link to the ARTS web site from the organization's web site.

#### Election Procedures -

This item concerns a request to discuss and establish procedures for the election of ARTS Officers. A suggestion has been made that the officers be nominated and elected in the following order: 1) Chairman, 2) Vice Chairman, 3) Secretary, and 4) Treasurer. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that further discussion of Election Procedures be tabled until the 2004 Fall ARTS meeting. (MSC)

#### H.R. 645 (Promenade Act) -

This item concerns a proposal for The ARTS to support H.R. 645, also called the Promenade Act. This was designed to designate Square Dance as the National Folk Dance of the United States of America. It was introduced in the 1st. session of the 108th Congress by Representative Ed Whitfield 1st District Kentucky. Thirty one states have passed legislation designating square dance as their State Folk Dance. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the ARTS and the Governing Board Members provide support to the USDA in their efforts to have square dance named as the National Folk Dance. (MSC)

#### Square 4 Life - (FYI)

There is a suggestion that the ARTS look at "SQUARE4LIFE". Apparently this is a wellness initiative program that has been disseminated through the following web site: <a href="http://www.feenerty.com/square4life/page2.html">http://www.feenerty.com/square4life/page2.html</a> Jim Hensley has volunteered to gather more information for the 2004 Fall meeting.

#### ARTS Badge -

This item concerns the badges which have been obtained for the Governing Board representatives. Jim Maczko obtained ARTS badges and dangles at a cost of \$350.00. The cost of each individual badge is \$5.00 and each dangle is \$1.00. Discussion of this item resulted in the following MOTIONs:

MOTION: Be it resolved that Jim Maczko be reimbursed for the cost of obtaining the badges in the amount of \$350.00. (MSC)

MOTION: Be it resolved that each person pay for their own badge and dangles. (MSC)

#### Membership Application Processing Procedures - (attached)

This item concerns the procedures for processing donations and applications for ARTS Member status (Individual or Associate). The Bylaws require that applications for Associate and Individual Memberships be considered at "any meeting of the Governing Board". We have been considering and voting on these applications by E-mail. This item would provide procedures for approving new member applications. This item will be discussed further at the 2004 Fall meeting.

#### <u>Auxiliary Member Category</u> - (Attached)

This item includes discussion of creation of an additional class of membership in the ARTS. It was suggested that the category of Auxiliary Members of the Governing Board be created as the next tier of membership. The idea for this item is; there are square dance organizations which could benefit from association with the ARTS and which could benefit the ARTS by their participation. These groups could benefit the ARTS through their financial contributions and in-kind assistance and services through committee participation. Approval of this item will require a Bylaws change.

The 54th NSDC - Portland and 56th NSDC - Charlotte, have already provided financial assistance to the ARTS and have indicated they would be willing participants at this level of membership. The US Handicapable Square Dance Convention has also expressed an interest in being associated with the ARTS. Other potential participants could be the National Vendors, American Square Dance Magazine, Zip Coder, Square Dancing Today, Grand Square Inc, the Lloyd Shaw Foundation, the New England Foundation, and possibly others. (See the attached for more information). Discussion of this item resulted in the following MOTIONs:

MOTION: Be it resolved that further discussion of the Auxiliary Member Category be tabled until the 2004 Fall ARTS meeting. (MS Not Carried)

MOTION: Be it resolved that Article III - Members, be revised to add a membership category for "Auxiliary Governing Board Member"; to read as follows: G. Auxiliary Governing Board Membership status may be granted by the Governing Board to any individual, group, or organization determined deserving by a two thirds vote of the Governing Board." (MSC)

(NOTE - This Bylaws change will be discussed further at the 2004 Fall meeting)

MOTION: Be it resolved that the US Handicapable Association be approved as an Associate Member; the \$100.00 Associate dues will be paid by Charlie & Kitty Holley and Jerry & Del Reed. (MSC)

(NOTE - Subsequent to the meeting the US Handicapable Association has applied for Associate Membership and the Governing Board is voting on this item in ARTS LOG 04-0731-001)

#### Long Range Plans For Meetings -

This item concerns a long range plan for future ARTS meetings. There was general agreement that establishing a long range plan for meeting is a good idea. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that the following schedule for ARTS meetings be established: 1) A Spring meeting immediately following the NSDC Pre-Convention; 2) A summer meeting immediately following the NSDC, and 3) A fall meeting immediately preceding the CALLERLAB Executive Committee meeting. (MSC)

#### Video From Michael Streby -

This item includes a video presentation which was produced by Michael Streby. The goals of this project include: 1) Raise funds for The ARTS, 2) Increase corporate involvement in fund raising/image enhancement, 3) Develop a fund raising/sales force for The ARTS, and 4) Increase awareness of current dancers about what The ARTS is and how it can help the activity. The video includes information of various forms of dancing and time slots for commercials for the corporate sponsor. There was agreement that Michael will continue to work on the video to include additional dance forms. Discussion of this item resulted in the following MOTION:

MOTION: Be it resolved that Michael Streby be granted permission to contract with the sponsoring casino to produce 10,000 copies of a video featuring "American Style Dancing".

Prior to vote on the above MOTION, the following MOTION was made.

MOTION: Be it resolved that further discussion of the video produced by Michael Streby be tabled until the next ARTS meeting. (MSC)

Subsequent to the vote to table this item, additional discussion resulted in agreement that Michael will continue to work on the video to include additional dance forms.

#### Business Conformance Information - (FYI)

This item concerns contact USDA has had from an individual who seems to be making allegations that USDA is operating in an illegal manner. The USDA attorney has provided written notice that USDA is in compliance with the law. The USDA has notified its affiliates that if there is any contact from this individual that the information should be forwarded to the USDA attorney. Jim Weber asked that all ARTS organizations forward any contact from Len Heether be sent to Jim Weber.

#### Next Meeting -

Several options were discussed. The Singles and CONTRALAB have both offered to host the next meeting. Discussion of this item resulted in the following MOTION:

MOTION: Be It Resolved That: The next ARTS meeting will be hosted by CONTRALAB and held on October 24-25, 2004 in Orlando, FL. (MSC)

#### **ADJOURNMENT**

The meeting was adjourned at 4:30 PM on Sunday, Jun 27, 2004.

Submitted by,

Jerry Reed
ARTS Secretary
Transcribed From Tape
Approved by ARTS LOG 04-0804-001 - September 10, 2004

### Alliance of Round Traditional and Square Dance Inc Profit & Loss

06/20/04

May 7 through June 21, 2004

|   | May 7 - Jun 21, '04        |  |
|---|----------------------------|--|
| Income<br>Membership Dues<br>Associate Dues   | 450.00                     |  |
| Total Membership Dues   | 450.00                     |  |
| Miscellaneous Income<br>Transfer from Wells Fargo                                   | 50.00<br>7,097.31          |  |
| Total Income  | 7,597.31                   |  |
| Expense Postage and Delivery Printing and Reproduction Professional Fees Accounting | 221.70<br>277.75<br>349.99 |  |
| Total Professional Fees   | 349.99                     |  |
| Total Expense   | 849.44                     |  |
| Net Income  | 6,747.87                   |  |

June 27, 2004 ARTS Meeting (Attachment 2) (Action By Arts Governing Board -E-mail) (Page 1 of 1)

## The following are ARTS Governing Board Actions Taken By E-mail Since the March 2004 ARTS Meeting

(Approved June 27, 2004)

ARTS LOG# 04-0325-001 Dance Survey)

MOTION: Be It Resolved That: Draft 2, dated March 25, 2004, of the NSDC dancer survey as revised during the March 2004 ARTS meeting be approved. (APPROVED 05/11/2004)

ARTS LOG 04-0328-001 (March 2004 ARTS Meeting Minutes)

MOTION: Be It Resolved That: The minutes of the March 2004 ARTS meeting (Draft 2, dated April 8, 2004) be approved. (APPROVED 04/30/2004)

ARTS LOG# 04-0501-001 (ARTS Memberships)

MOTION: Be It Resolved That: The ARTS Governing Board confirm Associate Membership for the 2004 calendar year for: Montgomery Area Square Dance Association and the 54th National Square Dance Convention - Portland, Oregon.

Be It Further Resolved That: The ARTS Governing Board confirm Individual Membership for the 2004 calendar year for: Jim Gibson - Gamby, Oregon and Lee and Barbi Ashwill, Portland, Oregon. (APPROVED 05/21/2004)

ARTS LOG 04-0519-001 (Voting Reps Spring 2004 Meeting)

Confirmed the following as the Voting Reps for the 2004 Summer (June) ARTS Meeting:
ACA - Henry Israel; CALLERLAB - Mike Jacobs; CONTRALAB - Art Harvey; IAGSDC - Scott
Philips; National Square Dance Campers - Don Turney; NEC - John Williford; ROUNDALAB - Chuck
Weiss; Single Square Dancers USA - Ron Holland; URDC - Michael Sheridan; USA West Policy
board - Pres & Kay Minnick; USDA - Charlie Holley (ACTION COMPLETED ON 05/24/2004)

#### ARTS LOG# 04-0611-001 (Memberships)

MOTION: Be It Resolved That: The ARTS Governing Board confirm Associate Membership for the 2004 calendar year for: San Diego Round Dance Instructors Association, Central District Callers Association - Oklahoma, North Carolina Callers Association, 56th National Square Dance Convention - Charlotte, North Carolina.

Be It Further Resolved That: The ARTS Governing Board confirm Individual Membership for the 2004 calendar year for: Jacque and Dwain Cozby. (Voting to be completed 06/25/2004)

ARTS LOG# 04-0612-001 (Urgent Request for Information for IRS)

This ARTS LOG provided the following to each ARTS Governing Board organization: "Each organization, please review the following and provide the requested information for your organization for question Number 1 to Jim no later than June 15. Also please provide input for the other questions which you believe will be helpful in answering the IRS." (Voting to be completed 06/15/2004)

# June 27, 2004 ARTS Meeting (List ARTS Governing Board IRS Status)(Page 1 of 1)

#### ARTS Governing Board Members IRS Status June 2004

| Organization                                       | IRS Status  | Comment  |  |
|--|-------------|--|--|
| American Callers                                   | 501 (c)(4)  |  |  |
| CALLERLAB  | 501 (c)(6)  | California   |  |
| CONTRALAB  | N/A         | Incorporated in Washington - non-profit educational organization. Due to size & limited income - not registered with the IRS |  |
| Int Association of Gay Square Dance Clubs (IAGSDC) | 501 (c) (4) |  |  |
| National Campers                                   |             |  |  |
| National Executive Comm (NEC)                      | 501 (c)(4)  |  |  |
| ROUNDALAB  | 501 (c) (6) |  |  |
| Single Square Dancers                              | 501 © (7)   | Oklahoma.  |  |
| Universal Round Dance Council                      |             |  |  |
| United Square Dancers of America (USDA) is a       | 501 (c)(4)  |  |  |
| USA-West Policy Board                              | 501 (c)(3)  |  |  |
|  |             |  |  |

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## **ARTS**

Membership Application Processing Procedures (Action Required by the ARTS Governing Board) (Draft 1 - June 6, 2004)

#### Background -

Membership Applications and Contributions are received by the ARTS Treasurer / Membership Chair throughout the year. To facilitate the processing of Membership Applications as they are received (rather than waiting for a Regular Meeting of the Board of Governors) these applications are to be processed on a monthly basis via electronic vote. The procedures listed below are submitted to the ARTS Governing Board (Board) for approval.

#### Procedures -

- The ARTS Treasurer / Membership Chair is to make the ARTS Home Office (HO) aware of new Membership Applications and the amount(s) of their Contributions, with copies to the ARTS Officers, on a monthly basis.
- 2. In accordance with the ARTS E-mail Procedures previously established, the HO drafts the "Vote Required" E-mail message to the Board identifying the groups applying for Associate Membership in the ARTS and the individuals applying for Individual Membership in the ARTS. These messages will include the amount of each donation and shall be prepared on a monthly basis (if necessary) seeking approval of these applications.
- 3. The HO compiles the vote results and informs Board of results
- 4. Upon approval of the Application for Membership (a two-thirds vote in the affirmative by the Governing Board shall be required to confirm membership status) the ARTS Treasurer / Membership Chair shall promptly issue the appropriate Certificate of Membership together with a letter of appreciation.
- 5. Approval of membership renewals shall be dealt with in a similar manner. As they are received the HO will be notified and the approval process outlined above will be followed. (This procedure could be eliminated should we choose to provide for automatic renewals based upon their initial approval.)
- 6. The electronic vote of the Board shall be affirmed at the next meeting of the Board.
- 7. Individual and Associate Membership shall be for a period of 12 months from the date of approval by the Governing Board. Renewal notices shall be issued to the member by the Treasurer / Membership Chair at the beginning of the 10<sup>th</sup> month of membership together with a letter encouraging the member to renew. A follow-up notice shall be mailed to the member two months following the expiration of the membership year.



# ARTS MEMBERSHIP APPLICATION

Memberships in the ARTS (Alliance of Round, Traditional and Square-Dance, Inc.) are available to Individuals and Organizations. Individual Membership status may be bestowed on anyone contributing \$50 or more per year. Associate Memberships are open to those groups donating at least \$100 per year to the ARTS.

| ☐ Individual Member(s) @ \$50 per year |                              | ☐ Associate Me | ☐ Associate Member @ \$100 per year |  |  |
|--|------------------------------|----------------|-------------------------------------|--|--|
|  | Name of Individual(s) or Org | ganization     |                                     |  |  |
|  | Mailing Address              |                |                                     |  |  |
| City                                   | State                        | Country        | Zip Code                            |  |  |
| 6                                      | e-mail                       | ,              | Phone                               |  |  |

Make Checks Payable and Mail to: ARTS-Dance - 1316 Middlebrook Drive - Liberty, Missouri 64068-1941



### **ARTS**

Auxiliary Governing Board Membership (Proposed Bylaw Revisions) (Draft 1 - June 6, 2004)

#### Background -

It has been suggested that an additional category of ARTS membership be established to include those groups not otherwise eligible or capable of Governing Board, Associate or Individual Membership status (i.e. U.S. Handicapable Square Dance Association, <a href="http://www.ushandicapable.org/">http://www.ushandicapable.org/</a> or other groups which might be identified by the Governing Board from time to time).

The establishment of an additional category of membership would require a Bylaw amendment – see requirements to amend bylaws provided below. A proposed Bylaw amendment is included here:

#### Article III – Members

G. Auxiliary Governing Board Membership status may be granted by the Governing Board to any individual, group or organization determined deserving by a two thirds vote of the Governing Board.

It should be noted that Article III of the Bylaws currently affords the Governing Board the opportunity to grant Honorary Memberships:

#### Article III – Members

F. Honorary Membership status may be granted by the Governing Board to any individual, group or organization determined deserving by a two thirds vote of the Governing Board.

#### Article XI – Amendment of Bylaws

These Bylaws may be amended at any regular meeting of the Corporation by a twothirds vote, provided that the amendment has been submitted in writing at the previous regular meeting.